



**Communications Board**  
**Fire and Emergency Medical Services**  
Monroe County, New York

**Maggie Brooks**  
*County Executive*

**Laurence Vaughan**  
*Chairman*

**MINUTES OF MEETING: October 15, 2005**

<b>VOTING MEMBERS:</b>	Dick Barrett, Patty Bietry, Steve Bowman, Jay Coates, Scott Lancaster, Steve McClary, John Merklinger, Brian Peartree, Diana Pfersick, Dave Timmons, Larry Vaughan, Tim Warth and Rick Zwaga
<b>NON-VOTING MEMBERS:</b>	Tom Link, Mike Lissow, Ed Mager, Larry Mancine, Rich Verdouw and Hank Wehner
<b>OTHERS ATTENDING:</b>	James Dabbs (Critical Response Systems), Jim Herbst (Radio Center), Steve Leuchtner (Henrietta Ambulance), Gary Perkins, Mike Pollock (Brighton Volunteer Ambulance), Mark Porter (Monroe Ambulance) and Jim Quinn (Brighton Fire Department)
<b>EXCUSED:</b>	Tom Coyle, Tim Czapranski, Jack DeLisio and Ed Riley
<b>ABSENT:</b>	Dave Pierce

The meeting was called to order by Chairman Larry Vaughan at 5:02 p.m.

A quorum of voting members was present.

**APPROVAL OF MINUTES**

A motion was made by Steve Bowman to approve the September meeting minutes, seconded by Patty Bietry. **Carried**.

**COMMUNICATIONS**

Brian Peartree informed us he will be stepping down as the 3<sup>rd</sup> battalion fire rep to our board. He then introduced Jim Quinn, former Chief of the West Brighton Fire Department, who will replace Brian effective November 1<sup>st</sup>. Chairman Larry Vaughan thanked Brian for his many years of service to the board.

Chairman Larry Vaughan addressed the letter received last month from the North Greece Fire District. A meeting took place today (10/20) with reps from our board as well as the Fire Advisory Board. A letter will be forthcoming in reference to the Mutual Aid Plan Policy.

## **SUB-COMMITTEE REPORTS**

**Reframing Committee** – No report.

**Digital Paging Committee** – Rich Verdouw displayed a new generation Model 1501 pager, and passed it around to those in attendance. Board members will be getting issued new pagers in the next few weeks to show the units to agencies in their respective areas. Rich said they are looking to start production in late November 2005, and hope to start distributing them in late March 2006. Steve Bowman then introduced James Dabbs from CRS (Critical Response Systems) in Atlanta, Georgia to the board. Mr. Dabbs spoke briefly on the new pager and its features. He also confirmed the price has been reduced from \$185 to \$155 per pager. Rich Verdouw informed board members that new purchase orders are not needed after all; however, future orders should be made out to “Critical Response Systems”. Rich asked for several volunteers to help him in the distribution of these pagers. Chairman Larry Vaughan then selected the following board members to assist in this project: Tim Warth (1<sup>st</sup> Battalion), Dave Timmons (2<sup>nd</sup> Battalion), Jim Quinn (3<sup>rd</sup> Battalion), Jay Coates (4<sup>th</sup> Battalion), Patty Bietry (5<sup>th</sup> Battalion), and Steve McClary (Rochester Fire Department).

**Communications Rules & Regulations Committee** – Diana Pfersick distributed a “draft” copy of the handbook for the board to review. After some discussion, it was decided the battalion reps will bring this to their respective departments for review and report back to us at our next meeting.

## **OLD BUSINESS**

Rich Verdouw distributed a “draft” of the Narrowband Transition Plan. Rich thanked Gary Perkins for his help with this project. After some discussion, it was also decided the battalion reps will bring this to their respective departments for review and report back to us at our next meeting.

Steve Bowman then distributed 2 documents regarding channel numbering and radio frequencies. Some discussion followed, and it was decided these documents will be attached to the meeting minutes.

## **BATTALION REPORTS**

**Battalion 1** – Tim Warth reported no issues or concerns since the last meeting.

**Battalion 2** – Vice-Chairman Dick Barrett reported he attended the 2<sup>nd</sup> battalion meeting in Hamlin, and there are no issues or concerns needing to be addressed at this time.

**Battalion 3** – Brian Peartree reported no issues or concerns since the last meeting.

**Battalion 4** – Scott Lancaster reported their battalion will meet again next month.

**Battalion 5** – Patty Bietry reported their battalion will meet again next month.

**911 DIRECTOR'S REPORT** - The NYS 911 Board has approved the new Basic Dispatcher curriculum. This new course replaces the old course offered at Montour Falls. Right now all PSAPS are required to meet this training standard at a minimum. In the future it may possibly expand to cover all dispatchers. The NYS 911 Coordinators Association and NENA are coordinating criteria for a TTY testing process here in NYS. The National NENA is hosting a program 10/25 in North Carolina on development of a Nationwide mutual aid plan for dispatchers for PSAPS. The NYS NENA Chapter is sending a representative. NYS via the OFPC is hiring a person to do Public Education for 911 as part of the NYS legislation for 911 Centers. The person should be hired this week. The Statewide Wireless Network signed a contract in September to begin build out of the system. It will start first in the Erie County and Chautauqua County areas. The general build out is supposed to be done in 5 years. The contract is a 20-year NYS contract worth 2.5 billion dollars. The MC 911 Center has sent 4 dispatchers to Jefferson Parish, LA for mutual aid. The first 4 have returned and the second group leaves 10/24 for 30 days. The CAD and pager interfaces are progressing well.

**ANYTHING FOR THE GOOD OF THE BOARD**

Chairman Larry Vaughan informed the board it is once again time to elect officers for 2006. He then chose a Nominating Committee, which will be chaired by Rick Zwaga, assisted by Patty Bietry. Anyone interested in either the Chairman or Vice-Chairman position should submit a Letter of Intent to this board for consideration.

A motion to adjourn was then made by Vice-Chairman Dick Barrett, seconded by Patty Bietry.

The meeting was adjourned at 6:05 p.m.

**The next meeting of the Fire/EMS Communications Board is scheduled for Thursday November 17<sup>th</sup>, 2005, 5:00 p.m. at the Public Safety Training Facility in the STEP Conference Room.**

Larry Mancine, Secretary  
Fire/EMS Communications Board